



TALBOT COUNTY, MARYLAND

County Council

MINUTES

November 14, 2017

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis and Acting County Attorney Anthony Kupersmith.

- I. Agenda – Mr. Pack requested that Item XI. *Public Hearings: Public Hearing on Community Development Block Grant (CDBG) Homeless Initiative Application for Neighborhood Service Center*, and Item XII. *Introduction of Legislation: ADMINISTRATIVE RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOMELESS INITIATIVE APPLICATION FOR NEIGHBORHOOD SERVICE CENTER, EASTON, MARYLAND* be removed from the Agenda as the grant application has not yet been completed; there was no objection. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council approved the Agenda of Tuesday, November 14, 2017, as amended, by voting 5 – 0 as follows:
 - Ms. Williams – Aye
 - Ms. Price – Aye
 - Mr. Bartlett – Aye
 - Mr. Pack – Aye
 - Mr. Callahan – Aye
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, October 24, 2017.
- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, October 31, 2017, Tuesday, November 7, 2017, and Tuesday, November 14, 2017.
- IV. Presentation of Certificate of Appreciation to Easton Utilities Commission – The Clerk read a certificate of appreciation into the record in recognition of the efforts of Easton Utilities Commission to provide a purple lighting display for the Talbot County community during the September 2017 *Talbot Goes Purple Initiative*. The purpose of the *Initiative* is to call attention to the serious issue of substance abuse in our community and to engage the community in conversation aimed at prevention. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the certificate of appreciation by voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan – Aye

Prior to presentation of the Certificate of Appreciation, Sheriff Joe Gamble and Lucie Hughes, Tidewater Rotary, briefed the Council as to how the purple lighting project came to fruition. Sheriff Gamble expressed his appreciation to Easton Utilities for partnering with the Initiative’s efforts to get the community engaged.

Ms. Williams presented the Certificate of Appreciation to Hugh Grunden, President & CEO, Easton Utilities Commission; John Horner, Vice President, Operations, Easton Utilities Commission; and John Hines, Supervisor, Electrical Engineering, Easton Utilities Commission who accepted on behalf of their organization.

V. Presentation of Certificate of Appreciation to John Hines, Easton Utilities Commission – Ms. Williams presented Mr. Hines with a separate Certificate of Appreciation for going above and beyond the call of duty as project manager for the lighting display project.

VI. Proclamation: National Hospice and Palliative Care Month – November 2017 – Vivian Dodge, Executive Director, Talbot Hospice; Dr. Mary DeShields, Medical Director, Talbot Hospice; Molly Kirsch, Clinical Director, Talbot Hospice – Ms. Dodge stated that the concept of hospice and palliative care is to provide patients and their families with the physical, spiritual, psychological, and emotional care they need during the last chapter of life so that the wishes of the patients and their families are given priority. Dr. DeShields stated that, in her opinion, is the ideal delivery of medical care when medical treatment is no longer effective. She stated that the purpose of hospice and palliative care is that it helps the patient and family transition into a difficult stage of life. Ms. Kirsch expressed her appreciation to the Council for providing an opportunity to speak about hospice and palliative care services in Talbot County. The Clerk then read a proclamation into the record which recognized the dedication of the thousands of volunteers and palliative care professionals involved in the continuum of care for those with life-limiting conditions.

Ms. Price presented the Proclamation to Ms. Dodge, Dr. DeShields, and Ms. Kirsch, who accepted on behalf of Talbot Hospice.

VII. Update by Maryland Environmental Service – Steve Tomczewski, Managing Director, Environmental Operations, Maryland Environmental Service – Mr. Tomczewski provided the Council with information on activities at the former Mid-Shore Regional Landfill in Talbot County (Mid-Shore I) for the timeframe April 2017 through September 2017. The information included tonnage of trash and other materials received at both Mid-Shore I and Mid-Shore II in Ridgely, Caroline County. He stated that to date, 50,000,000 cubic feet of landfill gas at Mid-Shore I had been sold to Easton Utilities; revenue generated from the sale of gas produced at the facility goes toward closure costs for Mid-Shore I. With regard to Mid-Shore II, Mr. Tomczewski stated that placement of waste is ongoing in Cell 2, installation of landfill gas piping will take place through Summer 2018, and wetland mitigation continues on the farm adjacent to the Holly Road Homeowner Drop-off site. He briefed the Council on recent equipment purchases for Mid-Shore II and the Recycling Program and provided a summary of various recyclables collected. Council discussion ensued with Mr. Tomczewski as various items were brought forward. Maryland Environmental Service will continue to update the Council on a regular or as-needed basis.

VIII. Presentation of Agricultural Education Grant to Easton High School – Ron Corder, District Sales Manager, Monsanto – Prior to presentation of a check in the sum of \$25,000 to Talbot County Public Schools, Mr. Corder briefed the Council on the process by which rural school districts throughout the country are nominated by local farmers to receive grant funding through Monsanto's Grow Rural Education Program. He stated that once nominated, local teachers and administrators submit a grant application indicating how the funding, if awarded, would be used to implement the Case Program, the agricultural education curriculum through the Maryland Department of Education which provides a high level of educational experience relevant to agriculture, food and natural resources. The grant funding will allow Talbot County Public Schools to increase the number of students who wish to enroll in high school agricultural courses. Mr. Corder stated that this year, \$2.3 million was distributed throughout the country; \$25,000 represents the top award. Representatives of the Talbot County agricultural community and Talbot County Public Schools accepted the award. Ms. Williams expressed the appreciation of the Council for this opportunity to assist in agricultural education, a vital part of the Talbot County economy.

IX. Introduction of Numbered Resolution:

A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY 1,044 SQUARE FEET OF OFFICE SPACE AT THE TALBOT COUNTY BUSINESS CENTER, 28712 GLEBE ROAD, EASTON, MARYLAND 21601, FURTHER DESCRIBED AS TAX MAP 25, PARCEL 58, TO SUPERIOR STAGING & REDESIGN, LLC, FOR A TERM OF ONE (1) YEAR WITH BASE RENT OF SIX THOUSAND TWO HUNDRED AND SIXTY-FOUR DOLLARS (\$6,264) PER YEAR PLUS A PROPORTIONATE SHARE OF ALL TAXES, UTILITIES, AND COMMON AREA MAINTENANCE EXPENSES, AMONG OTHER CHARGES was read into the record by the Clerk and brought forward for introduction. The resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Resolution No. 253. A public hearing was scheduled for Tuesday, December 12, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

X. Introduction of Legislation:

A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO ESTABLISH A CLASS “I” LICENSE FOR ALCOHOL DISPENSARY BISTROS AUTHORIZING THE HOLDER THEREOF TO SELL AT RETAIL BOTH PACKAGED CONTAINERS OF BEER, WINE, AND LIQUOR FOR CONSUMPTION OFF-PREMISES AND CRAFT BEER AND WINE FOR CONSUMPTION ON-PREMISES AT THE SAME LOCATION DESCRIBED IN THE LICENSE was read into the record by the Clerk and brought forward for introduction. The legislation was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Bill No. 1377. A public hearing was scheduled for Tuesday, December 12, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

XI. Public Hearings:

Resolution No. 252, A RESOLUTION SUPPORTING THE DESIGNATION OF A PORTION OF CENSUS TRACT 9608, VILLAGE OF TILGHMAN, LOCATED IN TALBOT COUNTY AS A MARYLAND ENTERPRISE ZONE PURSUANT TO ECONOMIC DEVELOPMENT ARTICLE § 5-701 ET SEQ., MARYLAND ANNOTATED CODE, was read into the record by the Clerk, brought forward for public hearing, and the public was afforded an opportunity to comment on the legislation. Upon motion by Mr. Bartlett, Resolution No. 252 was brought to third reader. Upon motion by Mr. Bartlett, and no objection by the Council, a full reading of the resolution was waived. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved Resolution No. 252 by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett - Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Resolution No. 252 is effective immediately.

Bill No. 1376, A BILL TO AMEND THE OFFICIAL ZONING MAPS OF TALBOT COUNTY, MARYLAND (SPECIFICALLY, MAPS 1, 4, 5, 10, 11, 12, 14, 16, 22, 24, 31, 32, 40, 40A, 41, 42, AND 48) AND THE CATALOG OF LIMITED DEVELOPMENT AREAS (“LDA’S”) AND INTENSELY DEVELOPED AREAS (“IDA’S”) OF TALBOT COUNTY, MARYLAND (SPECIFICALLY, LDA MAPS 32, 42, 48, 52, 53, 58, 69, AND 70) TO MODIFY VILLAGE CENTER ZONING DISTRICT (“VC ZONE”) BOUNDARIES FOR THE VILLAGES OF BOZMAN, CLAIBORNE, CORDOVA, COPPERVILLE,

LONGWOODS, MCDANIEL, NEWCOMB, ROYAL OAK, SKIPTON, TUNIS MILLS, WITTMAN, WILLIAMSBURG AND WYE MILLS AS RECOMMENDED IN THE 2016 TALBOT COUNTY COMPREHENSIVE PLAN (THE “COMPREHENSIVE PLAN”), AND TO REZONE AFFECTED LANDS REMOVED FROM THE VC ZONE TO ZONING CLASSIFICATIONS CONSISTENT WITH THE COMPREHENSIVE PLAN AND IN ACCORDANCE WITH THE SURROUNDING AREAS, was read into the record by the Clerk, brought forward for public hearing, and the public was afforded an opportunity to comment on the legislation. Council discussion ensued with Mary Kay Verdery, Planning Officer who stated that the proposed legislation had been reviewed by the Planning Commission at its October and November meetings, and the Commission had voted unanimously at the November meeting to support the maps as presented. Council discussion ensued regarding a work session on Bill No. 1376. Council approved holding a work session with staff and members of the Planning Commission by voting 4 – 1 as follows:

Ms. Williams - Aye

Ms. Price – Aye

Mr. Bartlett - Nay

Mr. Pack – Aye

Mr. Callahan – Aye

The work session was scheduled for 5:00 p.m. on Monday, November 27, 2017 in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

Public Hearing on Community Development Block Grant (CDBG)/Homeless Initiative Application for Talbot Interfaith Shelter - Julie Lowe, Executive Director, Talbot Interfaith Shelter, and Gail Benjamin, President, Board of Directors, Talbot Interfaith Shelter – Ms. Lowe provided a brief history of the Interfaith Shelter, which was established in 2009 and rotated between churches in the community until it was able find a permanent location in 2014 at 107 Goldsborough Street. She stated that funding from the Community Development Block Grant, if approved, would be used to convert an existing screened porch into a counseling and training center; construction of a wheelchair lift at the rear entrance at the facility so the Shelter can expand its services to the disabled population; to renovate first floor bathrooms at the Shelter so they are wheelchair accessible; and to provide funding for operations manager’s salary so that individual can work more with clients to better assist them with assimilating back into the community as productive citizens. The public was afforded an opportunity to comment on the CDBG Homeless Initiative Application for Talbot Interfaith Shelter.

Public Hearing on Community Development Block Grant (CDBG)/Homeless Initiative Application for Neighborhood Service Center had previously been removed from the agenda.

XII. Introduction of Administrative Resolutions:

ADMINISTRATIVE RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)/HOMELESS INITIATIVE APPLICATION FOR TALBOT INTERFAITH SHELTER LOCATED AT 107 GOLDSBOROUGH STREET, EASTON was read into the record by the Clerk and brought forward for introduction. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams. Upon motion by Mr. Pack, seconded by Mr. Callahan, the administrative resolution was brought to second reader with the Council voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and no objection by the Council, a full reading of the administrative resolution was waived. Upon motion by Mr. Callahan, seconded by Mr. Pack, the Council voted to approve the administrative resolution by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

ADMINISTRATIVE RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)/HOMELESS INITIATIVE APPLICATION FOR NEIGHBORHOOD SERVICE CENTER, EASTON, MARYLAND had previously been removed from the agenda.

- XIII. Presentation on Proposal for County Owned and Operated Drone Program – Cassandra Vanhooser, Director, Department of Economic Development and Tourism; Sam Shoge, Economic Development Coordinator – Mr. Shoge stated that the purpose of the drone program would be to provide high definition photos and videos of Talbot County which can then be used by the Department of Economic Development and Tourism for the purposes of marketing tourism on social media sites and the County website and to promote the unique attributes of Talbot County for economic development. Mr. Shoge outlined some of the specifics of the drone, its capabilities, and the some of the legal limitations for operation. He emphasized that privacy rights and civil rights will be well documented with the purchase. Ms. Vanhooser stated that Mr. Shoge, who is licensed by the FAA to fly drones, just completed his first year of working for Talbot County. Council members expressed their appreciation to Mr. Shoge for the energy and ideas he has brought to Talbot County. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved having the Department of Economic Development and Tourism move forward with drafting the appropriate documentation for a County owned and operated drone by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

XIV. County Manager’s Report:

- A. Work Session on Resolution No. 250 – Mr. Hollis stated that the Council will be holding a work session on Resolution No. 250, *A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN (“CWSP”) TO CREATE A NEW SEWER SERVICE AREA COMPRISED OF CERTAIN PARCELS OF LAND IN THE VILLAGES OF BOZMAN AND NEAVITT DESIGNATED AS “TIER III-B” IN THE 2016 TALBOT COUNTY COMPREHENSIVE PLAN (“COMPREHENSIVE PLAN”) AND CERTAIN ADDITIONAL PARCELS OF LAND DESIGNATED AS “TIER III-C” IN THE COMPREHENISVE PLAN (COLLECTIVELY, THE “ELIGIBLE PROPERTIES”); TO CLASSIFY AND MAP THE ELIGIBLE PROPERTIES AS “S-1”*

IMMEDIATE PRIORITY STATUS; TO APPROVE A CAPITAL PROJECT TO EXTEND SANITARY SEWER SERVICE FROM THE REGION II WASTEWATER TREATMENT PLANT IN ST. MICHAELS TO SERVE THE ELIGIBLE PROPERTIES; TO PURSUE GRANT FUNDING AND LOW-INTEREST LOANS TO FUND THE PROJECT; TO REQUIRE OWNERS OF THE ELIGIBLE PROPERTIES TO PAY CONNECTION AND SERVICE CHARGES, AS ESTABLISHED FROM TIME TO TIME, AND TO CONVEY EASEMENTS TO THE COUNTY FOR ACCESS, MAINTENANCE, AND REPAIR OF INDIVIDUAL SYSTEMS; AND TO ESTABLISH ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO THE EXTENSION OF SEWER TO THE ELIGIBLE PROPERTIES on Monday, November 20, 2017 at 4:00 p.m. in the Bradley Meeting Room.

XV. Council Comments:

Mr. Callahan – Mr. Callahan stated that he had recently returned from a hunting trip to Argentina, and in his opinion, the land is fascinating and beautiful. He stated that although he has been going there for about eight years, this year was very special as it was the first trip for his 22-year old son. Mr. Callahan commended Connie Connolly for her coverage of the team of which he was a participant in the recent Marine Corps Marathon as a fundraiser to benefit Talbot Humane. He expressed his appreciation for all the hard work Patty Crankshaw-Quimby, Executive Director, Talbot Humane, and her organization did to make the fundraiser a success.

Mr. Pack - Mr. Pack thanked the veterans in the community for their service. He stated that he had attended the Veterans Day program the previous weekend at Easton High School organized by the ROTC students, and that, in his opinion, they did a wonderful job of recognizing the veterans. He stated that the Council will be serving Thanksgiving lunch at the Talbot County Senior Center on Thursday, November 16th and that he looks forward to participating every year. Mr. Pack stated that he was unable to be in attendance at the Tuesday, October 24, 2017 Council meeting regarding the craft beer legislation but he appreciates the Council reconsidering, stepping back, and going about it in a different way. He stated that, in his opinion, he hopes that those in the community who wish to take advantage of this legislation will find it a more beneficial document than what was previously introduced. He stated that, in his opinion, it will allow for even greater growth in the county with regard to attraction and retention of business. Mr. Pack concluded his comments by expressing his appreciation for reconsideration of the legislation.

Ms. Price - Ms. Price stated that, once again, in her opinion, the Waterfowl Festival was an incredible, vibrant event; the weather was perfect, chilly and sunny. She stated that she had spoken to some of the artists who were of the opinion that the economy was coming back as sales were good. Ms. Price concluded her comments by stating that it was hard to believe this was the 47th year for the Waterfowl Festival.

Mr. Bartlett - Mr. Bartlett congratulated Albert Pritchett and members of the Waterfowl Festival Board of Trustees, and all those who volunteered for the event. He stated that, in his opinion, it is a major effort to set up for the Festival and to make sure the artists are happy. He again expressed his appreciation to all those who worked so hard to what, in his opinion, was a phenomenal event.

Ms. Williams - Ms. Williams echoed Mr. Bartlett's sentiments and stated that, in her opinion, the Waterfowl Festival is one of the treasures of Talbot County and that we are very fortunate it started here and turned into an event beyond the belief of the founders.

She stated that she enjoys the event every year which is like a big homecoming. Ms. Williams offered kudos to all those who work so hard to put on the event each year.

- XVI. Upon motion by Ms. Price, seconded by Mr. Pack, the Council voted to adjourn and to reconvene in Open Session at 4:30 p.m. on Tuesday, November 28, 2017 and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 6:00 p.m. for the regularly scheduled meeting by voting 5 – 0 as follows:

Ms. Williams - Aye

Ms. Price - Aye

Mr. Bartlett – Aye

Mr. Pack - Aye

Mr. Callahan- Aye

The meeting adjourned at 8:26 p.m.

The transcript of the November 14, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XVII. On Tuesday, November 14, 2017 a Closed Session of the Talbot County Council convened at 4:35 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye

Mr. Callahan - Aye

Mr. Pack – Aye

Ms. Price – Aye

Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(4)(7) (8) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees and to discuss a personnel matter at Easton Airport; for legal matters for legal advice regarding a Code compliance issue; for legal advice regarding issuance of liquor licenses; and for legal advice regarding a Settlement proposal for the Hatton's Garden project; and for real estate matters to discuss a proposal for an indoor farm facility to relocate to Talbot County and to discuss negotiations for rental space at Talbot County Business Center. The Closed Session ended at 6:00 p.m.

- XVIII. Annual Consolidated Transportation Meeting with Maryland Department of Transportation and State Highway Administration Officials - Jim Ports, Deputy Secretary, Maryland Department of Transportation; Ian Beam, Regional Planner – Office of Planning & Capital Programming, Maryland Department of Transportation; Christine Nizer, Administrator, Motor Vehicle Administration, Maryland Department of Transportation; Jeannie Fazio, Deputy Director, Locally Operated Transit Systems, Maryland Transit Administration; Ashish Solanki, Director, Office of Regional Aviation Assistance, Maryland Aviation Administration; Christina Correale, Director – Harbor Development, Maryland Port Administration; Michelle Gross, Government Relations Assistant Manager, Maryland Transportation Authority/Planning & Program Development; Jeff Tosi, Director, Office of Governmental Affairs, Maryland Department of Transportation; Greg Holsey, District #2 Engineer State Highway Administration; Department of Transportation officials met with members of the Talbot County Council and the public at 3:00 p.m. on Tuesday, November 7, 2017 in the Bradley Meeting located in the South Wing of the Talbot County Courthouse. Deputy Secretary Ports expressed his appreciation to the Council for meeting with Department of Transportation representatives at the 2017 Summer MACo Conference. Mr. Ports briefed the Council on the following projects related to Talbot

County: MD Rt. 404 – dualization will be opened to traffic by Thanksgiving; MD Rt. 331 (Dover Bridge replacement) is anticipated to be open to traffic in Spring 2018, six months ahead of schedule; MD Rt. 33 (St. Michaels Road) – several drainage issues have been corrected and work completed in September and October; MD Rt. 328 (Goldsborough St. - Matthewstown Road) – the State is analyzing the signal timing at the intersection; replacement of two culverts at U.S. Rt. 50 and Black Dog Alley; installation of a signal at MD Rt. 328 and Dyott Court in Spring 2017; pedestrian walkway connection along Dutchmans Lane from east of U.S. Rt. 50 to Easton Club East; and the proposed \$2.5 Million Rails-to-Trails spur in Easton. He stated that projects for 2018 include working with the Town of St. Michaels on a traffic management plan and the installation of a left turn lane at Railroad Avenue and MD Rt. 33 in St. Michaels; \$12.7 million for the resurfacing of State roads in Talbot County; and a return of \$4 million in Highway User Revenue to the County and Towns over the next six years, including \$700,000 in additional grants. He provided information on various transportation initiatives included in the State’s FY2018-2023 Consolidated Transportation Plan budget of \$14.7 billion, 56% of which will go toward roads and bridges, stating that 16 of the 22 major projects planned have begun and that there are currently 846 projects under construction at a cost of \$9 billion. Deputy Secretary Ports also updated the Council on matters related to the various agencies: 2015 saved \$122 million in toll reductions as more people utilized EZ Pass; cargo container business at the Port of Baltimore increased 10%; BWI handled 25.7 million passengers in FY2017; four new lanes were added to I270, I495 and I295 with smart signal technology responding to changes in traffic flow and conditions immediately. He stated that Governor Hogan remains focused on customer service and cited the State’s website, www.mdtonestopshop@md.gov which provides the public one location to purchase EZ Passes, check on the status of flights at BWI Airport, purchase license plates, etc. He stated that increased use of technology and self-service capabilities at Motor Vehicle Administration offices have greatly increased customer satisfaction. Council discussion ensued with Deputy Secretary Ports and representatives of the Department of Transportation agencies in attendance regarding various matters of interest and importance to Talbot County.

CASH STATEMENT 10/31/2017

BALANCE 10/24/2017	\$37,500,662.02
INTEGRA CLAIMS THRU 10/23/2017	(70,265.10)
RETURNED CHECK PHILLIP KENNEDY	(66.98)
SHRF/SUMMONS ACCT TRANSFER	(490.00)
DEPOSITS	651,406.95
CHECKS	(713,341.49)
VOIDED CHECK #(S) 315159,319481,319761,319764, 319765, 319766, 319767, 319775, 319776, 319811, 319812, 319817, 319821, 319823, 319855, 319951, 320089	10,853.44
BALANCE 10/31/2017	<u>37,378,758.84</u>

AIRPORT ACCOUNTS

AIP42	0.00
AIRPORT ACCOUNTS TOTAL BALANCE	<u>0.00</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
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PNC-MLGIP INVESTMENTS TOTAL	1.07%	8,000,000.00
1880 BANK		10,000,000.00
TOTAL INVESTED		<u>\$18,000,000.00</u>
PETTY CASH BALANCE		<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS		<u>\$55,394,328.84</u>

CASH STATEMENT 11/07/2017

BALANCE 10/31/2017		\$37,378,758.84
TOTAL ADP PAYROLL PPE 10/20/17 & 10/31/2017		(580,344.33)
DEFERRED COMP DED PPE 10/20/17 & 10/31/17		(16,295.73)
PENSION DED PPE 10/20/17 & 10/31/2017		(35,958.32)
SECU DED PPE 10/20/17		(4,479.64)
DEFERRED COMP DED PLAN 401(A) PPE 10/20/17		(2,720.27)
INTEGRA CLAIMS THRU 10/30/2017		(49,879.91)
BOARD OF EDUCATION 10/2017		(3,073,269.00)
OCT2017 RETIREE HEALTH INS PLAN #727		(24,400.53)
NOV2017 RETIREE HEALTH INS PLAN #727		(25,562.46)
POSTAGE WIRE 10/2017		(3,000.00)
WF/GF EQUIP LEASE 10/2017		(4,222.00)
INTEREST ON ACCOUNTS 9/2017		28,499.37
BAN CHARGES 9/2017		(2,779.64)
DEPOSITS		1,754,026.00
CHECKS		(905,178.08)
VOIDED CHECK(S) #318024, 319769, 320246		783.60
BALANCE 11/07/2017		<u>34,433,997.70</u>

AIRPORT ACCOUNTS

AIP42		0.00
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AIRPORT ACCOUNTS TOTAL BALANCE **0.00**

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.07%	8,000,000.00
1880 BANK			10,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$52,449,567.70</u>

CASH STATEMENT 11/14/2017

BALANCE 11/07/2017	\$34,433,997.70
INTEGRA CLAIMS THRU 11/06/2017	(30,919.79)
STATE REPORT 10/2017	(250,889.63)
FLEX SPENDING PPE 10/6/2017	(3,000.23)
FLEX SPENDING PPE 10/31/2017	(233.33)
FLEX SPENDING PPE 10/20/2017	(3,222.53)
USDA/RD MTHLY SEWER BOND PYMT 11/2017	(1,304.00)
USDA/RD QTLY BOND PYMT #92-04	(2,833.00)
DEPOSITS	687,933.03
CHECKS	(330,147.42)
VOIDED CHECK #(S) 312018,318295,319155,319760 320289	3,520.92
BALANCE 11/14/2017	<u>34,502,901.72</u>

AIRPORT ACCOUNTS

AIP42	0.00
AIRPORT ACCOUNTS TOTAL BALANCE	<u>0.00</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.09%	8,000,000.00
1880 BANK			10,000,000.00

TOTAL INVESTED **\$18,000,000.00**

PETTY CASH BALANCE **\$15,570.00**

GRAND TOTAL ALL FUNDS **\$52,518,471.72**